



Dear Valued Customer:

I am pleased to announce the development and roll out of “**PAPERLESS**” - our new electronic and environmentally friendly billing programs, effective February 2016.

Now there's a choice - Go **PAPERLESS** !

Avoid stacks of paper, speed up receipt of your invoice and allow for a more efficient record keeping process by choosing **PAPERLESS** over the conventional invoices by mail programs.

PAPERLESS - an electronic version of our invoice with a link to the ETG electronic receipt.

Enrollment is easy.

If you are an authorized account administrator, just contact us at customerservice@executivecharge.com, - provide your email address, company name and account number (indicate **PAPERLESS** in the subject line), and replace all that unnecessary paper with the latest in technology. Conversion will begin with your very next invoice.

Join the growing number of ETG clients who have made the switch to **PAPERLESS**!

Please contact our customer service department or your sales representative should you have any questions or need any additional information on this program.

The Executive Transportation Group